

PTFA Meeting Minutes

Followed on from AGM

Wednesday 8th October 2025

Attendees

Terri Wilson, Jodie Heath, Jules Evans, Jo Dovell, Kate Boston, Fiona Ray Louise Martin, Abby Johnson, Lauren Stockley, Henni Green, Tacky Mcgregor, Laura Cope-Morgan, Pippa Hutchings

AGENDA

- 1 Apologies
- 2 Actions from last meeting/ Email from Mr Webb
- 3 Clare King Mural Request
- 4 Forest School Request
- 5 Jayme/Uniform and School support
- 6 Bingo – Final Planning
- 7 Quiz – Food Planning
- 8 Disco and January Plans
- 9 AOB

1 Apologies -*Jacqui Seal, Shelly Baines, Klara Reel, Lucie Carthew, Maria Waters,*

2 Actions from last meeting

- Songs around the Christmas tree. Support needed. Sell hot chocolate and mince pies. just yrs 5&6.
- Dorford Carol Service 17th Dec no support needed.
- Charity Status on going.
- Non Uniform date confirmed 12th June for Tombola Prizes for Fete
- Arbor App cannot take payments yet for events but should be by the end of the year in the next stage of the system.
- Sports day 17th July

3 Request from Mrs King. Plans for a mural to be painted on the walls opposite the buddy benches. It was discussed if the pupils could get involved how long lasting? colours? The cost is quite high. ?

Suggestion we contact a company like Wessex water to help funding this project.

No votes to support. Terri to email CK

Need to re introduce the funding request form so we are able to support more around the school, and all teachers requests are considered at the appropriate time.

Consider a traffic light system.

Big commitments already lined up . .Library 8k/Food tech room etc

4 Forest School Request to repair the shed roof. Mis comms on this request. Arrange for Jed/Terri to get a quote with the other timber requirements from Mr Webb.

5 Jayme – Will now manage pre loved uniform for us. Any emails we receive we can pass on and she will sort out. Also on hand for any printing.

6 Bingo –

Actions

- Jono still to go shopping for drinks. Tacky bringing leftovers and getting prosecco.
- Final push on FB and cakes poster Henni and Push on DMS FB- Fiona.
- Set up with Jac, Tacky

- Tacky picking up prizes from Lucie
- Sum Up and Floats with Jules
- All attending exp Kate and Jodie.
- Napkins Flutes /paper cups
- Add QUIZ posters on the tables to push.
- Last reminders to Mrs Hammonds to set up PA
- George any chance for a small staging for Mr Murray

7 Quiz Planning

- Start pushing at Bingo with Flyers and poster out the following day.
- Enough drinks bought for bingo to carry over. More Prosecco maybe needed

Discussions of pricing ! team price or individual. This time 3 each.

Offer a savoury option. Very little up take on the jacket potatoes and a lot of effort to provide.

Decided to sell soup and a roll, without a pre order being required.

Cakes as usual. Try the sign up for Cakes on the FB and might create more interest.

- Wooden spoons needed. One prize hamper for winners
 - Raffle prizes, left overs from tombola
 - Tens Licence

8 Disco

- Elsie set for new times,
- Sell props/ order in.
- Cake and cookies requests
- School SLT and First aid required for both discos

9 AOB

Gather more followers of FB with Tag and share and win Advent calendar stuff

Rotary – Stuff envelopes and label. Updated letter to go out and it was discussed to create a more personal touch to the envelope to encourage a better return rate.

Time was limited, next meeting to put on Agenda Charity Status

Next meeting 10th November at The Duchess

Jo to try and get a table upstairs.