

## Feedback and Marking Policy

### Aims:

- To ensure that we provide clear, useful feedback to students which enables them to make progress in their learning in Science.
  - To provide consistency and continuity in written marking and verbal feedback across the department.
  - To develop a focus on editing and revising to ensure that students are always striving for excellence.
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- Science books contain all work relating to the current unit. This will be a combination of note taking, short answer practise questions and some longer pieces of applied work (mostly found in KS3). Tests relating to the unit will be stored by the teacher.
  - In books there will be evidence of self-marking and improvement, and teacher marking and feedback. This will be in the form of individual written teacher comments or a whole class feedback form. Pupils will self-mark and respond to teacher feedback in purple pen.
  - During independent work, live marking and verbal feedback will take place, encouraging pupils to refer to their notes, to success criteria (if relevant) and to key vocabulary, to aid them in making progress.
  - During longer written tasks such as the HOT tasks, there will be regular pitstops to allow pupils to read aloud and receive peer and teacher feedback on writing so far.
  - DIRT will allow pupils to focus on correcting and improving work. DIRT tasks may include a whole class task to address a misconception or personalised task that will enable the pupil to improve.
  - When marking, teachers will pick out spelling mistakes of key vocabulary for pupils to write out three times.
  - Teachers will use the agreed codes below to address issues
  - Pupils will complete regular summative assessment tasks for topics. These may include a formal written assessment, a HOT task or a practical assessment.

<b>CODE</b>	<b>MEANING</b>
<b>P</b>	Check punctuation
<b>FS</b>	Correct full stop mistakes
<b>CL</b>	Correct capital letters
<b>SP</b>	Check spelling
<b>SS</b>	Improve sentence structure
<b>T</b>	Tense – check the tense you have used
<b>V</b>	Vocabulary – improve your vocabulary
<b>?</b>	Meaning is unclear – change the sentence so that it makes sense
<b>//</b>	New paragraph here
<b>^ or circle</b>	Something is missing or incorrect